

HASA Meeting Minutes **January 11, 2010**

The meeting was called to order by Lori Garretson at 6:35 pm. In attendance were Samantha Verslype, Laura Reiss, Sarah Maxson, Angie Brown, Andrea Terrell, Norine Martin, Nancy Potchka, Lori Garretson, Paula Svitek, Sheryl Stuczynski, and Martha Ellis.

Treasurer's Report

Kim was ill, so Lori handed out budget ledgers to each committee head present at the meeting. Any changes should be emailed immediately to Kim Gillie.

Principal's Report

Speaking for Lois Widner, Nancy Potchka reported on a number of topics.

- 1) Our school's accreditation process will soon involve the accreditation team coming to our campuses to tour the school grounds and interview some staff, parents, students, alumni, parish staff, and HASA committee members. Nancy gave a brief overview of their schedule on Feb. 25, 2010. Our school will hold an in-service on Feb. 5, 2010 for anyone who will be interviewed by the accreditation team. The in-service will go over our school's standards, mission, vision, and possible questions that may be asked.
- 2) Catholic School's Week is coming up quickly. The week of events will include:

5 pm Mass at St. Joe 1/30/10

9:30 pm Mass at St. Elizabeth 1/31/10

Legacy Auction 1/30/10

Talent Show 2/2/10 @ 1pm (tryouts 1/21/10 from 3-4:30pm)

Skating Party

School Carnival 2/6/10

- 3) Teachers have been collaborating for R.T.I. (Response To Intervention). The purpose of R.T.I. is to make accommodations for ALL students' needs as they progress through the grades. Teachers discuss strategies to help students learn. They implement strategies and reassess regularly each student's needs. These reports can follow the students through the grades and is being used currently for students grades K-8.
- 4) Mrs. Jump has created a forensic Science lab titled "Who Borrowed Mr. Bear?" for Jr. High students. It will be a four hour process for students to solve the answer to the question.
- 5) Jr. High faired very well in "We the People" thanks to incredibly hard work by the students, parents who offered professional advice, and the teachers involved. This was our first year involved in "We the People" which is a program testing students on the Constitution of the U.S.A. We earned many awards for our units and overall!

Legacy Auction

Norine Martin reported that reservations are coming in for the Legacy Auction. The committee is in great need of volunteers and will send a letter home again asking for help

and donations. The money raised this year will go for new furniture in classrooms at both campuses and toward the computerization of our cafeterias.

Carnival

Katie Burns reported that the Carnival is Feb. 6. Volunteers are needed. A volunteer is especially needed to head up the "Treat Walk". Mrs. Potchka volunteered to get 8th graders to work to service hours, and Katie will check with Girl Scout Troop Leaders to see if they are interested in helping to run the "Treat Walk" in order to be able to sell Girl Scout cookies at the entrance to the "Treat Walk". There will be a donation jar at the entrance to the Carnival, although the event is free to all school families.

Book Fair

Paula Svitek reported that the Fall Book Fair was a huge success. St. Joe Campus students purchased about \$2000.00 worth of books and St. Elizabeth students purchased about \$5000.00 worth of books. Mrs. Isca was able to pull books from the Book Fair for the library and earned credit to purchase materials online as well as cash to buy books at other vendors.

The Spring Book Fair is March 6 at Barnes & Noble. Events will include Brooklyn Street Singers, teacher guests to read to students, and a contest for classrooms with the most students in attendance throughout the day. Paula will check with Chris Schuhler and Mrs. Isca for summer reading lists for K-4. Nancy will check w/Lois to see if St. Joe Campus could have summer reading lists ready for Grades 5-8 and possibly allow St. Joe to purchase books on the list which families could then buy back from the front office.

School Tours

Sheryl has emailed times to all school tour volunteers. She will switch times if need be. There are still some times open to fill. The new school DVD will be shown. Invitations for parents of 4th graders will be sent to encourage them to visit the St. Joe campus. Katie will check to see if Redeemer Radio could be at the open house to report live. Angie suggested giving the information packets to tour guide volunteers ahead of time. Andrea and Katie suggested having more info. in the packets regarding smart boards and maybe even have a classroom aide available to show parents how the smart boards contribute to student learning.

Katie talked about the possibility of having a "School Board Corner" in Wed. envelopes/emails to enlighten all parents of the special offerings going on at our school. Our school offers numerous programs, technology, multimedia, field trips, clubs, sports, science labs, etc. that most surrounding schools are not able to offer their students. Our own school families and potential school families would benefit from knowing this information.

Katie asked if we could put the new DVD online.

Angie asked if ISTEP scores could be put online and in the School Tour packet.

Each teacher will be asked to answer the question "What makes your class stand out? What sets your classroom apart?" The answers will be put on poster boards and hung by the classrooms for the Open House tours.

Box Tops

Lori reported for Lanette Gallagher that SJSE School earned \$1474.10 from Box Tops. The snowball fight contest is underway.

SCRIP

Angie gave HASA a check from SCRIP net profits from Nov./Dec. for just under \$10,000.00. School families earned tuition credit for \$9620.00 for Nov./Dec. The grand total of all SCRIP sold in Nov./Dec. 2009 was \$386,175.

100% profit day will be the Monday of Catholic Schools week for all families earning \$100 in tuition credit so far. About 68 families have earned enough in tuition credit to participate. In order to help process the great amount of orders on that Monday for 100% day, Lois has agreed to hold the Wed. envelope and send it home on Thursday that week instead.

Burger King

Angie reported that booklets will be sent home Feb. 4. The booklets will be sold by volunteers at Masses on Feb. 6 & 7. There will be weekly prize drawings for those who turn in \$30 early. The top seller will earn \$100 SCRIP certificate. There may possibly be a classroom incentive to earn a Jeans Day for all classrooms with 100% turn in of booklets and/or money. The Komet game will be March 3, with money for tickets being due by Feb. 18. There will be an offer in the parish bulletins for all parishioners to purchase tickets. Norine suggested calling Kim Conte to offer tickets for purchase for the parish youth group.

President's Report

Lori reported that Jennie Klinger would like to propose raising the price of the bingo boards from \$.25 to \$.50 a board. It was also suggested by someone else that the Turkey Bingo be moved to the school gym to allow more room.

New Business

Helen Nill, a SJSE parent, has taken the initiative to organize a new special event at the St. Joe Campus called Green Day. The event will take place on April 22, which is also Earth Day. There will be speakers and information given about how to take care of our Earth by reducing, reusing, and recycling.

Our next HASA meeting will be Tuesday Feb. 9 at 6:30 pm at St. Elizabeth.